



दि न्यू इन्डिया एस्योरन्स कंपनी लिमिटेड

THE NEW INDIA ASSURANCE COMPANY LTD

क्षेत्र का. : 620000, पवन पारडाइज, 3 & 4 मंजिल, घर नंबर/D.No.47-10-12,
डैमन्ड पार्क समीप, द्वारकानगर,

R.O: 620000, Pavan Paradise, 3rd & 4th Floors, D.NO.47-10-12, Near Diamond Park,

विशाखपट्टणम / VISAKHAPATNAM - 530016

दूर वाणि: Phones: (0891) 2751830, 2573042

TENDER DOCUMENT FOR DISPOSAL OF EWASTE

Tender Publishing Date	06 th October 2025
Last date and time of bid submission	02:00 PM on 09 th October 2025
Date and time of bid opening	03:00 PM on 09 th October 2025
Address for submission of bids	BSS Dept The New India Assurance Co. Ltd Vizag Regional Office 4 th Floor, Pavan Paradise, Near Diamond Park, Dwaraka Nagar, Visakhapatnam - 530016
Contact details	Email: bss62@newindia.co.in Mobile: 8801928804
Last date of clarification	08 th September 2025

CHIEF REGIONAL MANAGER
VIZAG RO

वी. राजा
V.RAJA

मुख्य क्षेत्रीय प्रबंधक
Chief Regional Manager



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड

THE NEW INDIA ASSURANCE COMPANY LTD

क्षेत्र का. : 620000, पवन पारडाइज, 3 & 4 मंजिल, घर नंबर/D.No.47-10-12,
डैमन्ड पार्क समीप, द्वारकानगर,

R.O: 620000, Pavan Paradise, 3rd & 4th Floors, D.NO.47-10-12, Near Diamond Park,

विशाखपट्टणम / VISAKHAPATNAM – 530016

दूर वाणि: **Phones: (0891) 2751830, 2573042**

The New India Assurance Company Limited, Vizag R.O invites bid 'for disposal / destruction of old Desktops and peripherals, servers, etc. on "As is Where is Basis" (ie. Disposal of E Waste)

Location address

**The New India Assurance Co. Ltd.,
Vizag Regional Office,
4th Floor, Pavan Paradise,
Near Diamond Park, Dwaraka Nagar,
Visakhapatnam – 530016**

**Email: bss62@newindia.co.in
Mobile: 8801928804**

The Tender offer should be submitted in one sealed envelope super-scribed as 'Disposal of E waste – NIACL, Vizag RO" which should contain two sealed covers super-scribed as Cover 'A' and Cover 'B'

Cover 'A' should contain the Technical Bid (Annexure I) which comprises:

Certified copy of Registration Certificate

Certified copy of registration by State Pollution Control Board as authorized e-Waste collection center.

Cover 'B' should contain the Commercial bid (Annexure II).

Terms & Conditions: -

1. The Tender Offer should be submitted to "The New India Assurance Co. Ltd., Vizag Regional Office, 4th Floor, Pavan Paradise, Near Diamond Park, Dwaraka Nagar, Visakhapatnam – 530016" latest by 2:00 PM on 09th October 2025

If the last date for submission of tender happens to be a holiday due to some unforeseen circumstances, then the tender can be submitted by 11 a.m. on the next working day.

At any time prior to the last date of receipt of bids, NIA may, for any reason, whether at its own initiative or in response to clarifications requested by prospective bidders, modify the tender document by clarifications.

2. The inspection of E-waste can be done on 7th and 8th October 2025 between 11.00 am to 5.00 pm. Prior intimation and approval has to be taken from NIA official on telephone no. as given in the contact details.





दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड

THE NEW INDIA ASSURANCE COMPANY LTD

क्षेत्र का. : 620000, पवन पारडाइज, 3 & 4 मंजिल, घर नंबर/D.No.47-10-12,
डैमन्ड पार्क समीप, द्वारकानगर,

R.O: 620000, Pavan Paradise, 3rd & 4th Floors, D.NO.47-10-12, Near Diamond Park,

विशाखपट्टणम / VISAKHAPATNAM – 530016

दूर वाणि: **Phones: (0891) 2751830, 2573042**

3. The highest total price (HI) quoted will be considered as successful bid.
4. It is the responsibility of the bidder to assess the items properly before quoting. No further claims will be entertained after opening the bids.
5. The bidders have to bid for all the line items. Incomplete bids will be cancelled.
6. The successful bidder will-have to pay the bid amount by way of DD/Pay order in favor of "The New India Assurance Co. Ltd.", payable at Visakhapatnam within one week from the date of our intimation as successful bidder.
7. The successful bidder has to take the items within 1 week after paying the full amount, and after completing other formalities of removal.
8. The successful bidder should remove the concerned items at his cost, risk and responsibility without causing any damage to the company infrastructure.
9. The items details are given in Commercial bid (Annexure-II).





दि न्यू इंडिया एस्योरन्स कंपनी लिमिटेड

THE NEW INDIA ASSURANCE COMPANY LTD

क्षेत्र का.: 620000, पवन पारडाइज, 3 & 4 मंजिल, घर नंबर/D.No.47-10-12,
डैमन्ड पार्क समीप, द्वारकानगर,
R.O: 620000, Pavan Paradise, 3rd & 4th Floors, D.NO.47-10-12, Near Diamond Park,
विशाखपट्टणम / VISAKHAPATNAM - 530016
दूर वाणि: Phones: (0891) 2751830, 2573042

Annexure I

Technical Bid

Certified copy of Registration Certificate.

Certified copy of registration by State Pollution Control Board as authorized e-Waste collection center.

Annexure II

Commercial Bid

There can be increase/decrease in the no. of items mentioned below.

Item Description	Quantity	Unit Price in Rs.	Total Price in Rs.
LCD/CRT Monitor	29		
CPU	30		
Printer	18		
Scanner	7		
Key Board	19		
Laptops	3		
Mouse	5		
Network Device Rack	1		
Miscellaneous Items (LAN cables, power cord, used cartridges etc.)	Not Applicable (Approx 2 KGs)	Price per KG.	
Total Amount (in words)			

The quotation should be valid for at least 60 days. Further POs may be released for eWaste disposal in other offices under Vizag Regional Office

Signature and Seal of the bidder

